

# *Idaho Geospatial Committee: minutes*

**IGC, May 8, 2003**

Call to Order: May 8, 2003

**Background:** Jonathan Perry: Chair

## **Notes**

Jonathan Perry called the meeting to order at 10:10 a.m.

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## Attendance

### **Background:**

### **Notes**

Members/Designates Present: Mike Beaty, U.S. Bureau of Reclamation; Nathan Bentley, ITRMC Staff; \*Sheldon Bluestein, Ada County Assessor's Office; Bart Butterfield, Department of Fish and Game; Gail Ewart, GeoNexus; Tracy Fuller, U.S. Geological Survey; Nancy Glenn, Idaho State University; Dennis Hill, City of Pocatello; Roger Hirschman, USDA Natural Resource Conservation Service (NRCS); \*Karen LaMotte, Idaho State Library; Tony Morse, Department of Water Resources; Frank Mynar, Idaho Power Company; Jonathan Perry, Bureau of Disaster Services; Frank Roberts, Coeur d'Alene Tribe (via teleconference)

Members Absent: Dr. Charles Bolles, Idaho State Library; Senator Hal Bunderson, Idaho State Senate; Mike McDowell, Kootenai County; Craig Rindlisbacher, Madison County

Others Present: Emily Gales, ITRMC Staff; Terry McManus, Department of Lands

\*Designate

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## Approval of Minutes, 9/18/02 & 2/6/03

**Background:** Both the September 18, 2002, and February 6, 2003, IGC Meeting Minutes had been online for review for some time.

### **Notes**

**Motion:** Karen LaMotte moved and Roger Hirschman seconded a motion to approve the September 18, 2002, and February 6, 2003, IGC Meeting Minutes, and the motion passed unanimously.

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## ITRMC Response to lack of minutes

**Background:** Jonathan Perry was asked to write a letter to the ITRMC.

### **Notes**

Jonathan distributed correspondence between himself and Pam Ahrens, Department of Administration Director and ITRMC Chairman, regarding an issue with completion of the September 18, 2002, IGC Meeting Minutes. Jonathan had a conversation with members of the ITRMC Staff regarding the issue, and an agreement was met: as only a summary of discussion was needed, briefer minutes would now be taken.

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## Policy 1070

**Background:** Nathan Bentley was to add the following to the policy: the relationship between the IGC and draft ITRMC IT Policy 1070; a description of geographic information systems (GIS); a purpose section; and a definition of 'enterprise model.' Gail Ewart, Tony Morse, and Nick Nydegger (Military Division) volunteered to help Nathan.

### *Notes*

Per Nathan, volunteers identified at the February 2003, IGC meeting had not been contacted, and no action had been taken on Policy 1070; therefore, this policy would be discussed at the next IGC meeting.

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## Projection Standard

**Background:** An informal working group on projection developed the proposed standard.

### *Notes*

Per Nathan, the Geospatial Applications Subcommittee had reached consensus of what the projection should be. He provided a summary of the April 10, 2003, projection ad-hoc working group (informal group) meeting (to view the meeting notes, go to <http://www2.state.id.us/itrmc/committees/igc/minutes/m030508/projection.pdf>). Recent changes to draft ITRMC Standard 4210, Projection, were reviewed. A document entitled "Procedure for Submitting a GIS Standard" was also reviewed (to view this document, go to [http://www2.state.id.us/itrmc/committees/igc/minutes/m030508/submit\\_standards.pdf](http://www2.state.id.us/itrmc/committees/igc/minutes/m030508/submit_standards.pdf)).

**Motion:** Tony Morse moved and Bart Butterfield seconded a motion that the draft projection standard be accepted as submitted by the Geospatial Applications Subcommittee. There was some discussion before an amended motion was made. Gail wondered if the draft standard was actually ready for action, or if there was another process yet to be performed. Details of the draft standard were discussed. The ITRMC Exemption Process was also mentioned.

**Amended Motion:** Gail Ewart moved and Nancy Glenn seconded a motion that the projection parameters portion of the draft projection standard be accepted by the Committee and forwarded to the ITRMC Staff with a recommendation for approval by the ITRMC.

There was more discussion before the final vote. Procedures for ITRMC adoption of policies and standards were discussed. Members of the Geospatial Applications Subcommittee were identified. **The amended motion passed unanimously.** Audience member Terry McManus, Department of Lands, expressed opposition. **Motion:** Mike Beaty moved and Gail Ewart seconded a motion to defer to the IGC Geospatial Applications Subcommittee to further develop supporting, descriptive language for draft ITRMC Standard 4210, Projection, for submission to the ITRMC, and the motion passed unanimously. State agency compliance to ITRMC policies and standards was talked about.

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## Procedures for submitting proposals

**Background:** Jonathan advised he would submit a proposal for IGC consideration.

### *Notes*

Nathan briefly reviewed procedures for ITRMC committee submission of draft policies, standards, and guidelines for recommended ITRMC approval. Jonathan presented and discussed a document entitled "GIS Standards Approval Procedure." (To view this document, go to [http://www2.state.id.us/itrmc/committees/igc/minutes/m030508/approval\\_standards.pdf](http://www2.state.id.us/itrmc/committees/igc/minutes/m030508/approval_standards.pdf).) The document, which was prepared by Danielle Bruno (Department of Agriculture) and Bob

Smith (Department of Lands), would be posted to the IGC Web site and e-mailed to members for solicitation of comments before the next Committee meeting. (Comments should be submitted to Jonathan.) A vote for adoption would be taken at the next IGC meeting.

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#### Blue Ribbon – Preliminary Recommendation #13

**Background:** Lily Wai (University of Idaho) and Liza Fox (Idaho Transportation Department) expressed concern with the recommendation and forwarded it to the IGC. An individual submitted the recommendation to the Governor's 2020 "Blue Ribbon" Task Force Government Organization and Structure (GOS) Committee for consideration. At the February 2003, IGC meeting, members expressed the desire to comment on the document. Jonathan stated that someone needed to prepare a statement for IGC consideration. Tony volunteered to head up the effort; Bart Butterfield, Nancy Glenn, and Craig Rindlisbacher volunteered to help.

#### *Notes*

Jonathan distributed a draft revision to the original GOS Committee Preliminary Recommendation #13. The Department of Water Resources (IDWR) submitted the draft document to the IGC. Jonathan included comments from Rich Elwood, Statewide IT Coordinator and ITRMC Staff, at the end of the document. There was some discussion about Rich's comments. It was mentioned that, whether posted or not, the IGC wanted its comments regarding the original GOS Committee Preliminary Recommendation #13 on record. The group then reviewed the draft document prepared by the IDWR and suggested changes to it. The concept of a State GIS service center was talked about. Possible IGC action with regard to the original recommendation was talked about. **Motion:** Gail Ewart moved and Roger Hirschman seconded a motion that the IGC submit the draft revision to GOS Committee Preliminary Recommendation #13, as amended, to the ITRMC for consideration. (Tony would revise the document as discussed.) Discussion before the final vote included that of development of a centralized GIS service center/consolidation of services, and of background on the GOS Committee Preliminary Recommendation #13 and its progression. **The motion passed with one abstention.**

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#### INSIDE Idaho

#### **Background:**

#### *Notes*

Jonathan would forward to members an electronic copy of the handout entitled "INSIDE Idaho Clearinghouse Steering Committee Report." (This document can be found at: <http://www2.state.id.us/itrmc/committees/igc/minutes/m030508/clearinghouse.pdf>.) He then reviewed the document with the group. Nathan advised Pam Ahrens would sign the memorandum of understanding (MOU) (for the collection, production, and sharing of geospatial data via INSIDE Idaho) that afternoon. When signed, the document would be posted to the IGC Web site. Sheldon expressed concern regarding the reduction of funding and, subsequently, staffing for INSIDE Idaho. There was more discussion on this, including possible solutions/options for future funding. Jonathan asked that Sheldon, Nancy, and Tony discuss with Lily Wai, INSIDE Idaho Project Director, their desire to assist the INSIDE Idaho Board of Directors. Per Tracy, the U.S. Geological Survey (USGS) National Mapping Division would include in its 2004 budget proposals, an offering of support for INSIDE Idaho.

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## I-Plan

**Background:** Drafts were due to Nathan by March 15, 2003.

### Notes

Per Nathan, draft number one of the Idaho I-Plan was posted online (<http://www2.state.id.us/itrmc/committees/igc.htm#I-Plan>). Per Gail, acting as technical writer of the I-Plan, it was important for her to receive IGC member comments regarding content prioritization, including long-term efforts; and far more input was needed. Gail asked that comments be submitted to her by the week of May 19, 2003. Dennis advised the IGC's local government stakeholder group would soon embark on the creation of funding legislation for the Cadastral portion of the Idaho I-Plan.

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## Committees

**Background:**

### Notes

All committees were open for attendance and participation, per Jonathan. He asked that all committee members be sure current meeting information was posted to the IGC Web site.

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## New Business

**Background:**

### Notes

Nathan suggested the annual Idaho Geospatial Users' Meeting (IGUM) be held mid/end-October this year (in years past, the meeting was held in November). It was agreed the IGUM would be held in October this year. Nancy advised there were discussions regarding the College of Technology at Idaho State University, and others, proposing and, most likely, moving forward with development of a U.S. Department of Commerce National Oceanic and Atmospheric Administration (NOAA) Continuously Operating Reference Station (CORS). The site would be located in Pocatello and updated to real-time research capability technology. Comments regarding this should be forwarded to Nancy. Sheldon advised aerial photography was flown in Ada County on April 8 and 20. Anyone interested could obtain a compact disk from Sheldon by May 9, 2003. The photos will be available to the general public, as well.

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## Next Meeting

**Background:** Proposal: September 11, 2003

### Notes

There was consensus to hold the next IGC meeting on Thursday, September 4, 2003, 10 a.m.

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## Adjourn

**Background:**

### Notes

Jonathan adjourned the meeting at 12:35 p.m.

*Thursday, May 08, 2003*